

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

DECEMBER 19, 2016

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board & Julie Kjorsvik, Clerk of the Board.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 16, 2016.

SIGNATURE

LETTER OF SUPPORT

COMMISSIONERS

Commissioner Jewell moved to approve and authorize Board signature on a letter of support to HopeSource on behalf of the County Public Health Department for the Rural Health Network Grant Application they are submitting to HopeSource. Commissioner Osiadacz seconded. Motion carried 2-0 (O'Brien abstained).

SIGNATURE

ASPECT CONSULTING

COMMISSIONERS

Commissioner Jewell moved to authorize his signature on A Contract Change No.: 5 with Aspect Consulting for the Kittitas County Groundwater Mitigation Permit Support in the amount of \$9,500.00. Commissioner Osiadacz seconded. Motion carried 3-0.

SIGNATURE

LEASE AGREEMENT-SHADY BROOK

COMMISSIONERS

Commissioner Jewell moved to authorize Chair signature on a lease Agreement between Kittitas County and Leonardo Arellano (Shady Brook tenant). Commissioner Osiadacz seconded. Motion carried 3-0.

UPDATE

BOCC/DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

OTHER BUSINESS-

Chairman O'Brien stated that the Prosecutor's Office is surplusizing their Mercury Sable and suggested that the Board move that car to the County Pool Car System and then get rid of the Malibu and one of the Crown Victoria's. Commissioner Jewell and Commissioner Osiadacz indicated they had no issues with the proposal.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Obie O'Brien, Chairman